

**Southern Regional Institute and ETTC
Richard Stockton College of New Jersey**

Credit Card Charge Authorization Form

First Name _____ Last Name _____

Organization _____

Address _____

City State, Zip _____

Phone _____

CHARGE AUTHORIZATION

Date: _____

Please charge expenses in the amount of \$ _____ for registration fees at the Southern Regional ETTC.

Please check one:

MasterCard

Discover

AMEX

Account Number: _____

Expiration Date: _____

Signature: _____

Please fax this form to the Southern Regional Institute and ETTC at (609) 625-6057

Or mail the form to:

Renetta Morris
Richard Stockton College of NJ
Southern Regional Institute and ETTC
701 Route 50
Mays Landing, NJ 08330

The ETTC will notify you by phone if the class is canceled due to low enrollment or other reasons. If you are not notified, you should assume that you are registered, and **should plan to attend the course**. Please call (609) 625-6040 if you have any questions.

Southern Regional ETTC Cancellation Policy: You can withdraw from a workshop at no cost, up until two weeks before the workshop date. Please notify us of your cancellation by mail, telephone or fax. Withdrawals within two weeks prior to workshop date will forfeit half of the registration fee. No-shows on the day of the workshop will forfeit the entire registration fee.