

**INTERVENTION AND REFERRAL SERVICES**

**SAMPLE DISCIPLINE FORM**

*Confidential*

TO: \_\_\_\_\_  
FROM: Intervention and Referral Services Team  
REFERENCE: \_\_\_\_\_  
DATE: \_\_\_\_\_

***Please provide the information requested below for the above-named student and return the form to the I&RS Team by \_\_\_\_\_***

The number of referrals to date: \_\_\_\_\_

The number of times parents have been contacted regarding the student's behavior: \_\_\_\_\_

The number of days for each detention that has been assigned to the student and the reason(s) for each:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The number of days for each suspension that has been assigned to the student and the reason(s) for each:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Has the student ever been detained in the office, assigned a restricted lunch, kept in for recess/open periods, etc.? Please comment.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please provide any other comments or important information regarding disciplinary issues and consequences, as well as skills, positive characteristics and environmental supports:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_